**AYERSVILLE WATER AND SEWER DISTRICT**

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WEBSITE: ayersvillewsd.com

# **BOARD**

**President**, Greg Schafer **Vice President,** Vacant **Treasurer,** Ronda Phillips **Secretary,** Vacant

**Members**: John Miller, Jason Schafer, Kenton Miller and Janet Beardsley

**EMPLOYEES**

**District Manager**, Eric Wenzinger **Clerk**, Gayle Decator **Field Operators**, John Lehnert

**AGENDA FOR THE BOARD MEETING ON JANUARY 17, 2019**

**MEETING STARTS AT 7:00 P.M.**

1. Call to order, in accordance with ORC 121.22
2. Roll Call of Officers and attendees
3. Public Comment - Limit input to a reasonable time (up to 3 mins.)
4. Reading and approval of the previous meeting's minutes — December 20, 2018
5. Correspondence-
6. Reports of Officers and Committees
   1. **President**
      1. Visit from Stantec
      2. Signatory changes for checking/savings accounts
      3. Committee Assignments

c) 2019 Officers

d) Archbold rate increases

d) Generator progress

e) Water Valves

f) Utility Mgmt Training-Eric

g) Back flow prevention

h) water tower cleaning schedule

i) Check valves for Ayersville Ave lift station

j) Spare motors for pump station

k) Bulk water air valve

l) air release valves-maintenance

m) Field Operator-Chase decided not to accept the offer.

* 1. **Treasurer**
     1. Review of the Monthly Financial Reports for December 2018
        1. bank statements
        2. bank reconciliation
        3. customer adjustment
        4. wage and leave report
        5. purchase orders
        6. vendor list
        7. other reports - water and sewer billing report, appropriations, income, etc.
     2. Motion to approve monthly reports
     3. Additional Reports from Treasurer

iii) **District Manager-review District Manager’s Monthly Report**

a) New services-pending or in process

G. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics

H. Return from Executive Session and reopen public meeting

**I. Additional Business-**

**J. Adjournment**