**AYERSVILLE WATER AND SEWER DISTRICT**

PH: 419-395-1733 FAX: 419-395-2533 13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

# **BOARD**

**President,** Greg Schafer **Vice President,** Jason Schafer **Treasurer,** Ronda Phillip **Secretary,** Kenton Miller

**Members**: John Miller, Janet Beardsley, Brian Berry

**EMPLOYEES**

**District Manager**, Eric Wenzinger **Clerk**, Gayle Decator **Field Operators**, John Lehnert

 **AGENDA FOR THE BOARD MEETING ON FEBRUARY 21, 2019**

 **MEETING STARTS AT 7:00 P.M.**

1. Call to order, in accordance with ORC 121.22
2. Roll Call of Officers and attendees
3. Public Comment - Limit input to a reasonable time (up to 3 mins.)
4. Reading and approval of the previous meeting's minutes — January 17, 2019
5. Correspondence-
6. Reports of Officers and Committees
	1. **President**
		1. New member – Brian Berry
		2. Committee Assignments
		3. Generator progress
		4. Water Valves
		5. Back flow prevention
		6. Can we create a standard procedure to have water running at the end of the line?

* 1. **Treasurer**
		1. Review of the Monthly Financial Reports for January 2019
			1. bank statements
			2. bank reconciliation
			3. customer adjustment
			4. wage and leave report
			5. purchase orders
			6. vendor list
			7. other reports - water and sewer billing report, appropriations, income, etc.
		2. Motion to approve monthly reports
		3. Additional Reports from Treasurer

 iii) **District Manager-review District Manager’s Monthly Report**

1. New services-pending or in process
2. Water tower cleaning schedule
3. Check valves for Ayersville Ave lift station
4. Spare motors for pump station, getting 2nd quote
5. Bulk water air valve
6. Air release valves-maintenance
7. Field Operator position
8. Flammable material cabinet
9. Lock Box for Fire Dept.

G. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics

H. Return from Executive Session and reopen public meeting

I. **Additional Business-**

J. **Adjournment**